Date:

December 17, 2009

To:

Redding Area

Attention: Lieutenant L. T. Morrison

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Office of the Assistant Commissioner, Inspector General

File No.:

005.9968.11626.010

Subject:

2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on October 7-8, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 745 items (a). The statistically-valid sample at a 95 percent confidence level \pm 5 percent error rate provided a total stratified sample size of 59 items when rounded up to the next whole number (d).

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	302	40.54%	23.11	24
Telecommunications	286	38.39%	21.88	22
Fleet	33	4.43%	2.53	3
Weapons	124	16.64%	9.48	10
Total	745			59

Redding Area Page 2 December 17, 2009

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 50 of the 59 items were located. Two items were transferred out of the command; three items were not located, and four items were unavailable for inspection. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment assigned to the command to the OPI inventory lists, 26 of the 26 items reconciled. The property inspection results of equipment located at the command to the OPI inventory list are summarized in Attachment A.

I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by March 17, 2010.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.

Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field
Northern Division
Fiscal Management Section
Telecommunications Section
Office of Inspections, Audits Unit

ATTACHMENT A

ATTACHMENT A

OFFICE OF INSPECTIONS, AUDIT UNIT PROPERTY INSPECTION DISCREPANCY REPORT Redding Area (135) October 5, 2009

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
Laptop, Gateway	141908				x		CHP 266, 1-14-09, to 101
Laptop, Gateway	143169				X		CHP 266, 2-5-09, to 041
PAS device	153037	x					CHP 51, lost by officer, 9-11-09
Mobile radio	R41295					x	Resident post officer on RDO's
Mobile radio	R41943	1				x	Resident post officer on RDO's
Answering machine	R51597	x					CHP 51, 4-6-09, back onto inventory
Hand held radio	R63632					X	Officer on RDO's
Hand held radio	R65514					X	Officer on vacation
Control head-mobile	R77797	X				ļ	Not located
							100
20							

ATTACHMENT B

CALIFORNIA HIGHWAY PATROL 2009 ICU PROPERTY RECORD INSPECTION REPORT

Redding Area (135)	Red	ding	Area	(135)
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ASSET	# DESCRIPTION	SERIAL#		v	N	Δ.	Т	С	NOTES
CU PROPE	TY INSPECTION LIST TO EQUIPMENT	14		-	14				NOTES
1 10593 !	PRINTER/FOR PAS DEVICE	AXIOHM	941110029	X				î	
2 109029	PRINTER	HP	SG81F1X1P3	X					
3 112114	RADAR VEHICLE MOUNTED	STALKER	041681	X				H	
4 115537	RADAR, VEHICLE	STALKER	043318	X					
5 124552	RADAR VEHICLE	STALKER	049533	X					
6 132700	SCANNER	SYMBOL	M1H84E15F	X					0
7 133777	CAMERA	OLYMPUS		X				11	
8 133778	CAMERA	OLYMPUS		Х					
9 139704	PRINTER	HEWLETT PACKARD	CNDXG02475	X					
10 141465	LAPTOP	GATEWAY	0036040512	Х					
11 14188 0	LAPTOP	GATEWAY	003640579	Х					
12 14190 0	LAPTOP	GATEWAY	0036040589	X					
13 141907	LAPTOP	GATEWAY	0036040636	X				0	
14 14190 8	LAPTOP	GATEWAY	0036040606				х		CHP 266, 1-14-09, to 101
15 14249 3	COPIER	SHARP	56000293	X					
16 143169	LAPTOP	GATEWAY	0036126516				X		CHP 266, 2-5-09, to 101
17 143411	LAPTOP	GATEWAY	0036145979	х					
18 151588	COMPUTER	HEWLETT PACKARD	2UA7230GZM	x					
19 151591	COMPUTER	HEWLETT PACKARD	2UA7230GTW	X				1	
20 153037	BREATH ANALYZER SYSTEM PAS DEVICE	LIFELOC	90102857-82		х				CHP 51, lost by officer, 9-11-09
21 153043	BREATH ANALYZER SYSTEM PAS DEVICE	LIFELOC	90103031-82	х					•
22 153044	BREATH ANALYZER SYSTEM PAS DEVICE	LIFELOC	90103016-82	х					
23 158665	BICYCLE, PATROL, BLK, LARGE FRAME	CANNONDALE	S095701	x					
24 74569	CAMERA 35MM OM 10 LENS NO 3620220	OLYMPUS	1772183	х					

ATTACHMENT B

CALIFORNIA HIGHWAY PATROL 2009 ICU PROPERTY RECORD INSPECTION REPORT Redding Area (135)

	ASSET #	DESCRIPTION	SERIAL#		Y	N	A	Т	С		NOTES
CU E	QUIPME	NT TO INVENTORY LIST						-	-		110123
1	110484	RADAR TRAFFIC MOUNTED	STALKER	040214		-1	Х				
2	110486	RADAR TRAFFIC MOUNTED	STALKER	040039			Х			-	
3	115536	RADAR, VEHICLE	STALKER	043293			X				
4	124551	RADAR VEHICLE	STALKER	049289			X		•		
5	132139	SCANNER SCANJET 5550C	HEWLETT PACKARD	CN42DS43PD			X				
6	139454	PRINTER	HEWLETT PACKARD	CNDXB20703			Х				
7	141885	LAPTOP	GATEWAY	003640624			X				
8	141886	LAPTOP	GATEWAY	003640689			X				
9	141905	LAPTOP	GATEWAY	0036040613			<u>x</u> .				
10	159985	LIDAR SPEED ENFORCEMENT SYSTEM	LASER TECHNOLOGY	TS000581			X				
11	170022	COPIER DIGITAL SIMPLEX MULTI-FUNCTION	SHARP				X				
197											
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ATTACHMENT C

CALIFORNIA HIGHWAY PATROL 2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT Redding Area (135)

					Redding A	rea (135)						
	ASSET #	DESCRIPTION	MISC.	MISC.	SERIAL #		Y	N	A	T	C	OTHER
ELE	COMMUN	NICATIONS INSPECTION	N LIST TO	EQUIPMENT								
1	R40747	Mobile Radio	C2881F	1223755	9522495	GE	X			1		
2	R41128	Mobile Radio	1288980		9523029	GE	X					
3	R41295	Mobile Radio	spare		9540285	G E		X	-		9	Resident post officer on RDO's
4	R41943	Mobile Radio	1183676		9540789	G E		Х				Resident post officer on RDO's
5	R44343	Mobile Repeater			7545910	GE	X	i			-	•
6	R45906	Mobile Repeater	1270948		7723548	G E	Х	,				
7	R51597	Answering Machine				PANASONIC		X				CHP 51, 4-6-09, back onto inventor
8	R52949	Scanner	1240054		95004378	UNIDEN	X					
9	R59464	Common Equipment				AVTEC	X					
10	R63632	Hand-Held Radio	15363	MM #08-004	402AWY1465	MOTOROLA		X				Officer on RDO's
11	R65514	Hand-Held Radio	13553		402AWY6963	MOTOROLA		X				Officer on vacation
12	R63881	Hand-Held Radio	12606		402AWY0848	MOTOROLA	x					
13	R70426	Battery Charger - Radio				MOTOROLA	X				11	
14	R73079	Analyzer/Conditioner - Ra	adio			MOTOROLA	X					
15	R74761	Scanner	1248256		75001848	UNIDEN	X					
16	R74813	Scanner	1270616		75001746	UNIDEN	X					
17	R77797	Control Head - Mobile	C2885F	1223759		GE		x				Not located
18	R91719	Portable Radio			749TEJ1674	MOTOROLA	X					
19	R93992	Scanner	C2881F	1223755	320Z44003118	UNIDEN	X					
20	R97479	Citizen Band Radio	1183676		54025368	UNIDEN	Х					
21	R97794	CPU			2UA52111NT	HP	X					
22	R99526	Citizen Band Radio	C2886F	1223760		UNIDEN	Х					

ATTACHMENT C

CALIFORNIA HIGHWAY PATROL 2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT Redding Area (135)

	ASSET #	DESCRIPTION	MISC.	MISC.	SERIAL#		YNATC	OTHER
ELE	ECOMMUN	VICATIONS EQUIPMENT	TO INVE	NTORY LIS	Т			· · · · · · · · · · · · · · · · · · ·
1	R47227	Mobile Repeater	C2881F	1223755		GE	X	
2	R59468	Printer			3LSBNF83201	PANASONIC	X	
3	R66725	Hand-Held Radio	11838	AREI-08	402AWYB028	MOTOROLA	X	
4	R70422	Battery Charger - Radio				MOTOROLA	X	
5	R70430	Battery Charger - Radio				MOTOROLA	X	
6	R70431	Battery Charger - Radio				MOTOROLA	X	
7	R77634	Control Head - Mobile	1161413			GE	X	
8	R82889	Base Station - rack type	CLEMARS	VHF	00-06-0088	DXRADIO	X	
9	R99534	Citizen Band Radio	C288F	1223759		UNIDEN	X	

ATTACHMENT D

TATION	EQUIPMENT ID	LICENSE	DESCRIPTION	YEAR	MAKE	MODEL	PM
135	1215469	1215469	ENFORCEMENT SEDAN	Y 2005	FOR	CRNVIC	13.
135	1240054	1240054	ENFORCEMENT SEDAN	2006 2	FOR	CRNVIC	13
13	1240134	1240134	ENFORCEMENT SEDAN	2007 3	FOR	CRNVIC	13
135	1248080	1248080	ENFORCEMENT SEDAN	2007 4	FOR	CRNVIC	13
135	1248226	1248226	ENFORCEMENT SEDAN	2007 5	FOR	CRNVIC	13
135	1248256	1248256	ENFORCEMENT SEDAN	2008 6	FOR	CRNVIC	13
.35	1248556	1248556	ENFORCEMENT SEDAN	2009 7	FOR	CRNVIC	13
.35	1248636	1248636	ENFORCEMENT SEDAN	2009 8	FOR	CRNVIC	13
135	1249926	1249926	PRIMARY COLLISION FACTOR	2007 9	FOR	CRNVIC	135
35	1270354	1270354	ENFORCEMENT SEDAN	¥2008 10	FOR	CRNVIC	135
.35	1270396	1270396	ENFORCEMENT SEDAN	2008 11	FOR	CRNVIC	13
35	1270494	1270494	ENFORCEMENT SEDAN	2008 12	FOR	CRNVIC	135
35	1270566	1270566	ENFORCEMENT SEDAN	2008 13	FOR	CRNVIC	135
35	1270616	1270616	ENFORCEMENT SEDAN	2008 14	FOR	CRNVIC	135
35	1270654	1270654	ENFORCEMENT SEDAN	Y2008 15	FOR	CRNVIC	135
35	1270670	1270670	ENFORCEMENT SEDAN	2008 16	FOR	CRNVIC	139
35	1270948	1270948	ENFORCEMENT SEDAN	2008 17	FOR	CRNVIC	135
35	1271003	1271003	ENFORCEMENT SEDAN	2009 18	DOD	CHARGER	139
35	1288875	1288875	PRIMARY COLLISION FACTOR	2008 (9	FOR	CRNVIC	13
35	1288980	1288980	ENFORCEMENT SEDAN	2009 20	FOR	CRNVIC	135
35	3QDY867	5LML035	COMMANDER VEHICLES	2005 21	FOR	CRNVIC	135
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	C2697F	1171703	ALL TERRAIN MARKED	2004 23	FOR	EXPED4X	135
15	C2773F	1183676	MRE 4X4	2005 24	DOD	PU4X4	135
5	C2801F	1183643	ALL TERRAIN MARKED	7 2005 25	DÓD	DURANG	13
5	C2881F	1223755	ALL TERRAIN MARKED	2007 26	FOR	EXPED4X	135
5	C2885F	1223759	ALL TERRAIN MARKED	2007 27	FOR	EXPED4X	13!
5	C2886F	1223760	ALL TERRAIN MARKED	2007 28	FOR	EXPED4X	13!
5	M9444	E95A39	ENFORCEMENT MOTORCYCLE	2007 29	BMW	R1200RT	135
15	M9502	E95A99	ENFORCEMENT MOTORCYCLE	2008 30	BMW :	R1200RT	13
15	T262	1104066	TRAILERS	2001 31	UST	RADAR TRLR	13
5	T301	1137428	TRAILERS	2002 32	GCM	MOTOR TRLR	13!
5	T352	19524	TRAILERS	2007 33	NATL	MESSAGE/RADR	13!
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COMMANDERS SIGNATURE :__

ATTACHMENT E

135 - Redding

September 29, 2009

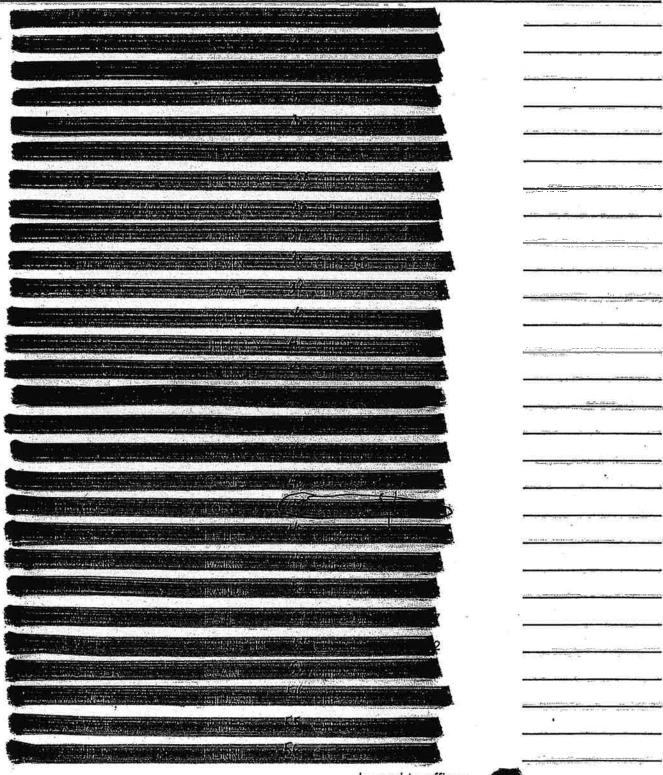
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Department of California Highway Patrol

Complete Area Inventory 135 - Redding

September 29, 2009



Issued to officer:

September 29, 2009

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September 29, 2009

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September 29, 2009

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September 29, 2009



Issued to Area/Division:

to Area/Division:

Area Issued Weapons Total:

Area Grand Total:



STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

CREDIT MEMO - EQUIPMENT

CHP 266 (Rev. 10-07) OPL 076

☐ Return ☐ Rej ☐ Loan, return by:	
	DATE

OTIF 200 (Rev. 10-07) OPI 076		∐ Loan,	return by:
FROM: (COMMAND NAME)	LOCATION CODE	PREPARED BY	DATE
Redding Area	135	Debby Jefferis	1/14/2009
TO: (COMMAND NAME)	LOCATION CODE	NUMBER BOXES/PIECES IN THIS SHIPMENT	
Northern Division	101	1	
SHIPPED VIA		DRIVER'S SIGNATURE	
SSU truck Other (specify): State Vehicle			

EQUIPMENT

MAJOR, MINOR, SENSITIVE, COMPUTER, TELECOMMUNICATIONS, ETC.

CHP NUMBER Incl. X, AF, SF, R #s)	SERIAL NUMBER	UNIT	DESCRIPTION	CHECK IF DEFECTIVE	HQ US	
141908		1	Gateway Laptop		- 01	1.5
						V I
	This equipment was transferred with Officer Helman on his					117.
	assignment to Northern Division on 11/30/2007.					
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135-02 104 # 174

STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

CREDIT MEMO - EQUIPMENT		☐ Return ☐ Repair ☑ Tra		
CHP 266 (Rev. 10-07) OPI 076		Loan,	return by:	
FROM (COMMAND NAME)	LOCATION CODE	PREPARED BY	DATE	
Redding	135	J.D. Womack # 12978	02/05/2009	
TO (COMMAND NAME)	LOCATION GODE	NUMBER BOXES/PIECES IN THIS SHIPMENT		
.M.D. / I.T.S.	041	1		
SHIPPED VIA		DRIVER'S SIGNATURE		
SSU truck Other (specify): CN TR	AC	1		

EQUIPMENT

CHP NUMBER (Incl. X, AF, SF, R #s)	SERIAL NUMBER	UNIT	DESCRIPTION	CHECK IF	HQ US	E ON
				DEFECTIVE	STOCK	SURV
141888	0036040693	1	Gateway M275 Laptop Computer			
143169	0036126516	1	Gateway M275 Laptop Computer			
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N.D. 19/5/69 REDDING (135)-03 ICU UST #214

Memorandum

Date:

September 11, 2009

То:

Northern Division

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Redding

File No.:

135.11279.12276.lostpas

Subject:

LOSS OF STATE OWNED EQUIPMENT

I have reviewed the attached memorandum and concur with the request by to reimburse the Department for the lost Preliminary Alcohol Screening (PAS) device, bearing serial #90102857-82, and pelican case.

#/53037

I have confirmed with Fiscal Management Section, Reimbursable Services Unit, that the replacement cost is \$533. Additionally, upon approval of this request, of the prepared to reimburse the Department and is enrolled in Direct Deposit.

If you have any questions, please contact Sergeant Greg Ziegler or myself at (530) 242-3200.

T. A. MORRISON, Lieutenant

a Inoma

Acting Commander

Attachment

Date:

September 11, 2009

To:

Northern Division

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Redding

File No.:

135,11279,12276,pas

Subject:

LOSS OF STATE OWNED EQUIPMENT

On July 21, 2009, Preliminary Alcohol Screening (PAS) device, manufactured by Lifeloc Technologies, bearing serial #90102857-82, was reported missing. An investigation concluded the loss occurred on July 21, 2009, near an address of 1537 Pine Street, in Redding, between 2230 hours and 2400 hours. Subsequent efforts to locate it have been unsuccessful.

The officer responsible for the loss has elected to utilize a provision of the Bargaining Unit 5, Memorandum of Understanding, to reimburse the Department for the replacement cost of the lost equipment. Please remove the above item from the Redding Area equipment inventory. Questions regarding this matter may be directed to myself or Sergeant Ziegler at (530) 242-3200.

(huching T. A. MORRISON, Lieutenant

Acting Commander

cc: Office of Research and Planning

REDDING (135)-04 TELEZOMMUNICATIONS # 74

Date:

July 20, 2009

To:

Northern Division

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Redding Area

File No.:

135.10192.A6216.2qtrinvntrymemo

Subject:

2009, SECOND QUARTER, MISSING EQUIPMENT STATUS

Consistent with revised Department policy contained in HPM 11.2, Materials Management, Chapter 8, Equipment, Redding Area has continued efforts to locate previously reported missing equipment.

The following equipment remains unaccounted for:

R20799, Motorola Fixed Receiver, Rack Type, M01CNB3100AS

R28600. Scanner Regency, M100, 272A11213

R37162, Scanner Regency, M100, 272A45718 · R51597 Panasonic Answering Machine

R59469, Panasonic Printer, KXP3123 R62948. Motorola Hand Held radio, HT100

R69606, Motorola Hand Held radio, MT2000

R71239, Motorola Battery charger, 2580162R01

R75584, ATT Answering machine, 1725

Redding Area will continue to locate the remaining items and report our efforts quarterly. Should you have any questions please contact Lieutenant Todd Garr at (530) 242-3200.

J.GODNICK, Captain Commander

LT Maky Chyrs 1/20

Date:

September 4, 2009

To:

Redding Area

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Redding

File No.:

135. pasreimburse

Subject:

LOSS OF STATE OWNED EQUIPMENT

I request that I be allowed to reimburse the Department for the cost of the Preliminary Alcohol Screening (PAS) device bearing serial #90102857-82 and pelican case, which were lost on

